

**Gabriola Island Power and Sail Squadron
Officers and Committee Reports for the Executive Meeting
on November 19, 2015**

**Commanders Report to Bridge Meeting of November 19th,
2015**

Since our last meeting on September 24th, the Squadron has hosted a beach cleanup, a social evening and continued with the Essentials course. I attended each of these as well as the VIND Council meeting on Sunday September 27th, two Welcome Wagon presentations and the laying of the Squadron wreath at the Remembrance Day ceremony at the cenotaph at the RCMP station.

The VIND Council meeting on September 27th was the preparatory meeting for the National meeting to be held in mid-October in Toronto. The agenda for the meeting was set to go over issues the District Commander would take to the table at the National. Much discussion centered on the "Boundaries Survey" which was done this past summer concerning the Districts continued role in the organizational structure of the CPS-ECP. The consensus of the Squadrons in the VIND was to support the District organization as currently set up. More information on the direction the National is taking will be forthcoming at the next Council meeting on Sunday, November 22nd. I will submit a report on the meeting for the Web site following the meeting.

I gave short presentations at two Welcome Wagon meetings on October 3rd and on October 14th. Several Squadron pamphlets were handed out to new residents of the island.

The beach cleanup on Saturday, October 17th, was organized by Fred Kaarsemaker at the Twin Beaches Park and attended by a dozen members and friends of members. Jude Briscoe and the Social Committee organized a BBQ following the cleanup which

was enjoyed by all. Although the beach areas were pretty clean, we managed to accumulate a bag of trash.

The Squadron Social evening set up by the Social Committee was held on October 25th with Dr. William Weller from VIU and representing the Nanaimo Astronomy Club giving a presentation on how ancient mariners navigated across the worlds oceans. The presentation was well done and interesting, the Social Committee provided coffee, tea and juice and cookies and snacks. All in attendance enjoyed the evening. About a dozen people attended. This was a poorer turnout than we had hoped. The Communications Committee is looking into ways to better inform our members about Squadron events. The next social is on November 22nd with Doug Harrison as the presenter. I have invited the Silva Bay Yacht Club Commodore Ian Waymark, who is also a Squadron member, to invite the SBYC members to the social.

The Squadron has been busy and I sincerely thank all of the Bridge Officers for their hard work.

Respectfully submitted,
Mike Hoeinghaus

EO Report, Nov 19th 2015

The following is a summary of the extracurricular programs that have or will be run in the next few days:

1. Electronic Charting Workshop – Oct 26th: 3 members attended;
2. Low light/Low Viz Workshops – Nov 21 and Nov 22: 6 members planning to attend;

3. Boating Essentials Plotting Exercise – Nov 27th at Drumbeg Park (3-4pm): 3 students attending; and
4. Flare Training Exercise – Nov 27th at the end of Stalker Road.

With respect to 4 above, Gabriola Fire and Rescue, Gabriola RCMP, Vancouver Coast Guard and the Rescue Coordination Center have been notified of the Squadron's intention to conduct flare training using expired flares. Coast Guard requires notice just prior to the exercise commencing (number and types of flares to be used) and immediately after the exercise finishes. Gabriola Fire and Rescue and Gabriola RCMP required no additional notice.

National has instituted contract renewals for Registered Examiners. They will be sending out renewal emails to all REs due to renew their active status. Currently, the squadron has very few Registered Examiners. I plan to ensure we have at least 2 Registered Examiners before the next ROC-Maritime and PCOC exams are administered.

Boating Essentials is no longer being actively supported at the National level. In setting course dates for early 2016, I had thought that the Squadron should follow suit and begin teaching Boating 1 and 2 (Beyond the PCOC and Navigation) in lieu of Boating Essentials. Cooler heads prevailed. Course dates for early 2016 have been published as follows:

13 Jan – 3 Feb (Wednesdays 7pm, Rollo Center): Boating Basics
6 Feb (Saturday 9:30 – 16:00, Rollo Center): ROC-Maritime
10 Feb – 20 Apr (Wednesdays 7pm, Rollo Center): Boating Essentials

Boating 2 and 3 will be instituted locally starting in Sep 2016. –

Bert terHart Educational Officer

Gabriola Island CPS Membership Report

November 19, 2015

As of this date there are 77 members.

Details of Membership Report

Regular	65 members
Regular Lifetime	2 members
Associate	10 members

Since the previous Bridge Meeting there is an increase of one member.

Elaine Pearce

Membership Officer

Social Committee Report-November 19, 2015

The Social Committee have been involved with two previous recent events to include the wonderful talk by Dr. Bill Weller on ancient navigation held at the Rollo Centre on October 25 with approximately 14 attendees. A special thanks to Mike Hoeinghaus for providing this contact and George Myette for advertising. Despite the lower than expected numbers in the audience the event was very informative and many concrete examples were provided for the audiences' hands on experience.

The Beach Cleanup was held at Twin Beaches on October 17. Despite the lack of garbage, (the neighbours in the area confirmed their diligence and pride in clean beaches) the few people that did show up enjoyed the follow up luncheon of burgers (condiments, burgers and buns provided by Village Foods and BBQ from the Lions-Frank K to write thank you

letter) and many yummy potluck items. Thank you to all who came!

Upcoming events are the November 22 presentation by Doug Harrison at the Rollo Centre starting at 7:00 with coffee, tea, and sweet treats. Doug will be sharing his many personal, historical, and inspirational stories of the working west coast of fishing, construction, and logging which has inspired his illustrious career as painter.

December 5 is our annual Christmas Party for all members to enjoy fellowship held at the Gabriola Golf Course. The Pot Luck Dinner will be start at 6:00 pm. Turkey and fixings will be provided by Village Foods. A ham is donated already and members are invited to provide vegetable and sweet dishes. A phone out will be conducted to invite members to attend and to find out what dishes they are donating for the event. Non perishable food items will be collected for PHC and price of dinner will remain at \$10.00 per person. A 50/50 draw will be done to help offset costs of hall rental and Club staff support. Special guests will include District Commander Barry Ensign and partner, Freda Bohm and guest, Hiromi and her family and Ian Waymark as SBYC Commodore with his wife Paddy. Door Prizes are on the agenda and if anyone has something to donate please let John van Praet know. A no host bar, coffee and tea available with casual dress. There will be a chance to participate in carols as we welcome Hiromi on the piano and Don Butt with his wonderful way of conducting the crew in song!! We look forward to seeing everyone there.

We are hoping Don Butt will again print off Door Tickets and extend invitation to Hiromi and her family to join us.

Respectfully submitted by Jude

Webmasters Report

November 19, 2015

We have updated the website with the latest course information for our winter 2016 course offerings:

- Boating Essentials including PCOC, Jan 13 – Apr 20, \$320 (CPS members \$285);
- Boating Basics (PCOC), Jan 13 – Feb 3, \$95 (CPS members \$80);
- Boating Essentials, Feb 3 – Apr 20, \$225 (CPS members \$205); and
- Maritime Radio, Feb 6, \$95 (CPS members \$80).

We have also updated the course information available through the Canadian Power and Sail Squadron website to include www.boatingcourses.ca

The website has also been updated with upcoming social activities and a few new photos have been added from the recent shoreline clean-up and squadron social.

Respectfully submitted:
Bob Derksen
Bill Kalbfleisch

PRO Report

November 19, 2015

Public Relations activities in the last few weeks consisted of an announcement in The Sounder for the Shoreline Cleanup at Twin Beaches on October 19th and follow up article with a picture of the volunteers which was published following the event. Also placed 2 “Smiles” in the Sounder, thanking Village Foods and Arbutus Building Supplies for the supplies of food and

material that were donated for the Cleanup. I spoke with Derek Kilbourn regarding advertising/announcements in the Sounder and he explained that anything more than an announcement of an upcoming volunteer event was advertising and had a cost attached (eg. Courses). Follow up accounts of an event would be considered “news” and would be published free of charge.

I have posted 2 notices on the Facebook Community Bulletin Board (closed/open groups) for the upcoming courses in January and with a direction for interested parties to visit our website. This is a good vehicle for free advertising on Gabriola. I think it might also be a good idea to put up a few handbills around the island.

George Myette
Public Relations Officer

**Communications, Privacy, Scuttlebutt Ed.
November 19, 2015**

Scuttlebutt was published again in early November. Last time I invited anyone to send me an article, and to quote – “how about sending me an article with a picture or two or three about your summer boating experience. Some memorable (or not so memorable) event would be great.” The offer still stands, and the page is empty. Next edition due end of December and I will need the reports from Educational Officer and Cdr in good time.

Communications Committee is still in the process of refining the protocol. Meanwhile the Committee met at my home Oct 16 and the minutes follow, as prepared by Cdr Mike Hoeinghaus.

The Communications Committee met Fri, 16th Oct, at Don Butt’s house to discuss ways to improve our internal and external communications. The committee adopted the following protocol:

All material destined for internal or external communication will be forwarded to me initially. I will then review it and forward it to the appropriate person on the Bridge for action: internal communications to membership only will be sent out by Don Butt as the Communications Officer; material for dissemination to the public will be sent out by the PRO, George Myette; and materials for the Bridge Officers will be sent out by myself. I will also deal with any communications with District and other outside groups such as the Yacht Club.

This protocol should reduce the number of duplicate emails flying around as well keep everyone better informed on what is going on within and outside the Squadron. I have asked Bob to put this on the agenda for discussion at our next Bridge meeting on November 19th (this is changed from Nov 12th due to some Bridge Officers being unavailable on the 12th). Any comments or recommendations can be sent to me or Don Butt prior to the Bridge meeting.

A protocol for Notifications to Squadron Members was subsequently developed and is in the process of being refined. As follows:

Protocol for Communications to Members and Media

- Notify Squadron membership in a timely manner all events pertaining to them
- Outline list of events in Scuttlebutt in each edition – date, place, time and information of what the event is about. It's marketing so give enough information but not too much, clearly and make it attractive.
- Notices to be as soon as the event is set, at least a month away, together with other upcoming events
- A reminder a week to 10 days out, and again one to two days before.

- Organizers to send all information to Communications Officer as soon as arrangements are set.
- In all instances the webmaster is to be copied in time for posting before the notices are circulated.
- All communications to members shall include references to the website
- When the Communications Officer is away another designate shall follow the protocol.
- An up to date list of members' email contact should be secured with Membership, Communications, Commander, and XO. In addition consider including the SEO.
- Prior to any notice to outside media the Executive must be aware of the details

Privacy - nothing to report to Squadron

Respectfully submitted
Don Butt