

## GABRIOLA SQUADRON BRIDGE MEETING AUG 21, 2013

### TRAINING OFFICER' S REPORT

The costs to present the proposed courses for the 2013 – 2014 have been reviewed along with the minimum number of students required to make each course financially viable and it is recommended that the price to be charged per student and minimum number be as follows.

**Boating Basics**                 \$80.00 per student, minimum number 6

**Boating Essentials**            \$200.00 per student, minimum number 6.

**Seamanship**                     \$195.00 per student, minimum number 6.

**Radio**                             \$85.00 per student, minimum number 4.

It is also recommended that advertising be recognized in the course cost structure and be included on a per course basis.

A course leading to ROC(M) certification was presented on Jun 22,2013. Twelve students were in attendance and wrote the qualifying exam at the end of the review. Study material was provided in advance of the session and despite the fact that two students signed up on the day all were successful. It is recommended that future courses be conducted in this manner as it the most cost effective approach.

The fall Boating Basics course is now scheduled to commence on Sept 18, 2013 pending sufficient registrations. The process of organizing instructors for this course is underway.

Oliver Woolcock TO

Gabriola Island CPS Membership Report - August 21, 2013

As of this date there are 91 members.

Details of Membership Report

Regular	42 Members
Regular Family Head	15 Members
Regular Family Member	14 Members
Regular Junior	1 Member
Regular Lifetime	2 Members
Associate	6 Members
Associate Family Head	2 Members
Associate Family Member	1 Member
Associate Junior	8 Members

Elaine Pearce

Membership Officer

**Secretary Report:**

**Bridge Meeting, August 21, 2013**

All the available minutes of Bridge meetings going back to 2003 have been placed on the web site. Part of the mandate of the Squadron secretary is to store and make available as needed past minutes. This can now be accomplished by simply making them public on the Squadron's site. There are a few missing but they are individual minutes rather than blocks or years.

The Squadron has not had a Historian since 2007. The records kept over the decade between 1996 when the Squadron was founded and 2007 are in the form of four large scrap books. The content covers mostly the founding documents,

annual reports and social activities. The books are deteriorating. The first volume had pages sticking together and the paper and photos in the other volumes is aging as well. As with the minutes, the ultimate responsibility for the Squadron's records lies with the Squadron Secretary. To that end, I propose a two-fold approach. First, I think that the records can best be preserved through digitization. They could be stored on optical disks and perhaps the webmaster can find a place for them on the web site, available to all. The Bridge will have to look into how best to accomplish this. Second, the hard copy needs a secure storage place, something it has never had. I propose that we approach the Gabriola Museum and Historical Society to take them off our hands and look after them.

Respectfully submitted,

Bob Derksen, Secretary

### **Webmaster Report:**

#### **Bridge Meeting, August 21, 2013**

Last year's Communications Committee proposed that we acknowledge our sponsors in our communications, including our web site. This has been accomplished. I have created a Sponsor page and will also place acknowledgments throughout the web site as appropriate. See the How to Contact Us and Upcoming Events pages for examples.

There is currently no information available on the web site regarding upcoming events, specifically, our fall, Christmas and winter socials. Similarly there is nothing available for the AGM. I have guessed at the possible date that it will be held and put that on the Upcoming Events page.

There are some gaps left on the web site in our course information sections, specifically course fees for Electronic Navigation and Weather.

I have created a squadron email address that can be used by the public to communicate with the webmaster and through him with the Secretary, STO and Commander. It is [gabriola\\_squadron@yahoo.ca](mailto:gabriola_squadron@yahoo.ca). So far, its final use has not been determined but it is available on the CPS online registration form. I await suggestions on how to best use it.

I have completed CPS online registration forms for all our intended course offerings over the 2013-14 course year and put links to each of the forms on the Courses and Workshops page. We need to test the system to make sure that CPS got it right and to ensure that there are no unforeseen complications. I am not happy with the primitive and unappealing registration part of the form and have communicated suggestions for changes to CPS but have had no response. We are the only Squadron in VIND that has made use of the new online registration procedures so far.

Respectfully submitted,

Bob Derksen, webmaster

### **Mission Committee Chair Report:**

#### **Executive Meeting, August 21, 2013**

At our Executive meeting on June 5 the Bridge accepted the Committee report in principle and decided to consult the membership at large. The summer months are not conducive to this type of process. The Committee will publish a report in the next *Scuttlebutt* and ask for member input.

Respectfully submitted,

Bob Derksen, Committee chair

### **Past Commander / Nominations Committee:**

#### **Executive Meeting, August 21, 2013**

The Committee will meet sometime in late September or early October and have an initial report ready by the time of the October Bridge meeting or the November one. The Committee's first task is to identify a commander for the 2014-15 year.

Respectfully submitted,

Bob Derksen, P/C, Committee chair

**CANADIAN POWER & SAIL SQUADRONS**

**STATEMENT OF NET ASSETS**

As of July 31, 2013

<b>GABRIOLA</b>	<b>Squadron</b>	<b>VIND</b>	<b>District</b>
<b>CURRENT ASSETS</b>		Current Year	Previous Year*
		\$	\$
<b>A. CASH &amp; INVESTMENTS</b> (Totals from Journal columns)			
- on hand and in bank accounts (from 6.0)	<b>A.1</b>	2,226.47	2,527.45
- funds at HO (if any)	<b>A.2</b>	0.00	0.00
- investments (at cost) with Banks, Trust, etc. (from 8.0)	<b>A.3</b>	0.00	0.00
<b>Total - Cash &amp; Investments</b> (add A.1 + A.2 + A.3)	<b>A.</b>	<u>2,226.47</u>	<u>2,527.45</u>
<b>B. ACCOUNTS RECEIVABLE</b> (amounts owing to you)	<b>B.</b>	0.00	737.00
<b>C. INVENTORIES</b> (course materials)	<b>C.</b>	0.00	0.00
<b>D. TOTAL CURRENT ASSETS</b> (add A. + B. + C.)	<b>D.</b>	<u>2,226.47</u>	<u>3,264.45</u>
<b>CURRENT LIABILITIES</b>			
<b>E. ACCOUNTS PAYABLE</b> (owed by you)			
- amounts owed by you, other than to HO	<b>E.1</b>	0.00	957.04
- account at HO (if any)	<b>E.2</b>	0.00	0.00
<b>Total - Accounts payable</b>	<b>E.</b>	<u>0.00</u>	<u>957.04</u>
<b>NET ASSETS</b>			
<b>F. NET ASSETS</b> (subtract E. from D.)	<b>F.</b>	<u>2,226.47</u>	<u>2,307.41</u>
<b>TOTAL CURRENT LIABILITIES &amp; NET ASSETS</b>		<u>2,226.47</u>	<u>3,264.45</u>

Approved:

Treasurer : \_\_\_\_\_

Commander : \_\_\_\_\_

Name

Signature

Date

Notice to Professional Accountants: this form does not include any fixed assets or accruals.

\* Copy figures from last year's Statement to this column

\*\* Adjustment made to previous year's A/R & A/P per VIND  
(Dr. A/P \$957.04; Cr. A/R \$737; Cr. Equity \$220.04)

**CANADIAN POWER & SAIL SQUADRONS**  
**STATEMENT OF RECEIPTS & DISBURSEMENTS**

From April 1<sup>st</sup>, 2013 to March 31<sup>st</sup>, 2014

	GABRIOLA	Squadron	VIND	District
			Current Year	Previous Year*
			\$	\$
<b>1.0 RECEIPTS</b> (Totals for year)				
1.1 Courses			1,020.00	6,602.91
1.2 Meetings & Events			283.00	891.00
1.3 Regalia			0.00	880.00
1.4 Interest			0.08	0.32
1.5 Dues or Contributions			225.00	934.00
1.6 Other			957.04	616.36
<b>1.0 TOTAL RECEIPTS for YEAR</b>			<b>2,485.12</b>	<b>9,924.59</b>
<b>2.0 DISBURSEMENTS</b> (Totals for year, including GST/HST and QST)				
2.1 Course Materials			538.15	6,282.87
2.2 Meetings & Events			558.85	1,170.96
2.3 Regalia			0.00	1,039.23
2.4 Newsletters			0.00	0.00
2.5 National Dues			0.00	43.00
2.6 District Contribution			0.00	357.50
2.7 Public Relations & Donations			145.45	120.00
2.8 Office, Postage & Stationery			29.10	0.00
2.9 Telephone & Communications			0.00	0.00
2.10 Training Aids & Equipment Purchases			0.00	0.00
2.11 Other			1,294.51	758.05
<b>2.0 TOTAL DISBURSEMENTS for YEAR</b> (including GST/HST and QST)			<b>2,566.06</b>	<b>9,771.61</b>
<b>3.0 SURPLUS or (DEFICIT)</b> (subtract line 2.0 from 1.0)			<b>(80.94)</b>	<b>152.98</b>
<b>4.0 Net Change in From (out To) Investment Accounts (+/-)</b>			0.00	0.00
<b>5.0 CASH in Bank</b> - Beginning of Fiscal Year			2,527.45	2,374.47
<b>6.0 CASH in Bank</b> - End of Fiscal Year (Add line 3.0, 4.0 & 5.0)			<b>2,226.47</b>	<b>2,527.45</b>
Crosscheck: 6.0 CASH in Bank should be the same as reconciled balance "A.1" on the Statement of Net Assets				
<b>7.0 TOTAL TAXES PAID</b> (Included in total disbursements)				
7.1 Total GST/HST paid			56.67	423.63
			56.67	0.00

Approved :

Treasurer : \_\_\_\_\_  
Name Signature Date

Commander : \_\_\_\_\_  
Name Signature Date

\* Copy figures from last year's Statement to this column

## NOTICES TO MARINERS

by Commander Ralph Hagen, Gabriola Island Squadron.

This is a service by the Canadian Coast Guard division of Fisheries and Oceans Canada providing new and historical information of vital importance to mariners. This has been provided in the past on paper to those who subscribed. Cost efficiencies and technology now make this information on their website.

There is much more information therein than would ordinarily be of interest to recreational boaters but for those who take the matter of boating seriously the momentary developments respecting charts, navigation aids and hazards to navigation are of great benefit.

Their website address is:

[www.notmar.gc.ca](http://www.notmar.gc.ca)

They provide a monthly edition and maintain archives which can be accessed.

One can subscribe to chart update advisory.

A list lights & buoys is available and now longer published so can be downloaded or printed for reference.

To fully benefit from this service you may wish to subscribe which can be done through their website.