

## Officers' Reports, Gabriola Island Squadron Executive

May 1, 2013

### **Commander's Report:**

Oral; see minutes

### **Commander's Report on Boat Launch:**

#### BOAT LAUNCH RAMP FACILITY FOR GABRIOLA ISLAND

We are an island totally surrounded by navigable salt water. We have a resident population and a transient population that to a fair degree are involved with boats, boating, fishing, water based recreation and just generally messing around with boats. This involves sail boats, large and small, powered boats, large and small, kayaks, dinghies and even those PWCs.

We do not have a boat launch facility anywhere on the island.

There are places on the island that people use to launch their boats. These locations are varied in their ability to be used dependent upon the size of the boat, the state of the tide and capability of the transporting vehicle. It is a fair statement that using any of these locations is a challenge to the user. There are trailerable boats on the island that cannot be launched or recovered at any of these locations. It is astounding that, given these facts, there is not a boat launch facility on the island.

The Gabriola island Squadron bridge, in its deliberations, has expressed a need to raise public awareness of their activities in promoting the CPS mandate of safe boating through education by undertaking activities in the community of a gratuitous nature. These activities should understandably be boating related. There is an opportunity present for the Squadron to be the sparkplug in initiating action that would result in a boat launching ramp and attaining recognition by identification with the said facility.

The Squadron is a non-profit organization and does not have surplus funds and cannot underwrite a project of this magnitude. The Squadron could, however, be a catalyst and a protagonist by initiating action. The working details such as locations, funding, etc are left for a Squadron committee to consider should the Squadron choose to undertake such a project.

Ralph Hagen  
May 1, 2013

## **Gabriola Island CPS Membership Report - May 1, 2013**

As of this date there are 116 members.

### Details of Membership Roster:

Regular	74 Members
Family	21 Members
Junior Regular	1 Member
Regular Lifetime	2 Members
Associate	8 Members
Junior Associate	10 Members

The total membership number did not change from previous Bridge Meeting on April 10<sup>th</sup>. The details changed slightly.

Elaine Pearce  
Membership Officer

### **Secretary – May 1, 2013**

The role of secretary has the following main components:

- keep copies of all the Squadron's regulations and by-laws as well as those of the District, in our case VIND and National and be able to present them at all Squadron meetings, not just Bridge meetings
- conduct the correspondance of the Squadron and maintain correspondance records
- give notice of upcoming meetings
- keep the District and National secretaries informed regarding changes on the Bridge and the membership
- record the minutes of meetigns and distribute them

The task is clearly a formidable one and it is understandable that it is often too much to expect from one person. It's for that reason that I wanted to conduct an experiment by combining the Bridge roles of webmaster and secretary, because I believe that the two complement each other in the area of record keeping. For example, I am placing past minutes and reports on the Squadron web site for all to see so that we can research and be aware of past Squadron Bridge decisions and policies. I've also created links to the VIND web site, which too carries minutes and reports. Unfortunately, the National web site keeps regulations in the password-protected Membership section. However, we can quote from them in our reports and discussions which will then appear on our own web site.

To sum up, you will be able to find most of the records that I produce and maintain as secretary on the Squadron web site: the upcoming meeting agenda, minutes, officers' reports, links to VIND and where possible, National. A side effect of that is that there will be much less paper, I hope, as well as quicker access to records. I encourage you to bring your notebooks, tablets and smart phones to meetings. At the second-to last VIND meeting I attended a few months ago I counted several notebooks and at least five iPads. If you have any questions regarding our

records, past decisions, resources, etc., feel free to contact me. I'll do my best, as secretary, to find an answer.

Bob Derksen

### **Webmaster – May 1, 2013**

On the web site you will find all the information you need to keep up with Squadron events, course and workshop offerings, as discussed earlier, many administrative resources and a new feature, course resources which I'm reporting on today. Go to "Courses" and from the drop-down menu select "course resources." Ralph Hagen, a few months ago, suggested such a page to have links to online resources directly relevant to sections of the various courses that we offer. I would like especially the Training Department to have a look at this page. If it is going to be worthwhile, the resources need to become an integral part of courses taught. If we find that after trying it out that is not the case, I would like to remove the page. The page can be expanded into a web site section with multiple pages if that is desirable. For example, course resources and exercises developed locally can be placed here. An example is the Norvan Squadron Boating class quiz. I would like some input at several levels over the course of this year. First, I'd like you to take a cursory glance to see if this initiative is worthwhile. Second, if it is concluded that it is, I'd like a log kept of the use that the page has been put to. Third, if both have proven to be worthwhile, I'd like the Training Department to examine whether it would like to make this section of the web site its own by making contributions to it in terms of online resources and locally-produced course materials. I would like each Training Department Bridge report to contain mention of usage or lack thereof.

Bob Derksen

### **Past Commander / Nominating Committee – May 1, 2013**

The purpose of the Nominating Committee is to come up with a list of nominees for Bridge positions at least 4 weeks before the Annual General Meeting. The regulations advise that the process begin early in the year. The Committee consists of 3 members, the immediate Past Commander being the chair, the Commander being the second member and the third is the Past Commander once removed. Translation: I am the chair, as immediate Past Commander and Ralph Hagen as Commander is the second member.

We have a problem filling the third position with the Past Commander once removed since the regulations do not allow for a Past Commander who has resigned his position before the end of his term to be a member of the Nominating Committee. Our Past Commander once removed resigned on March 23, 2013, a month before the end of his term.

As you can see, the Nominating Committee is usually a non-elected one, since the three members hold the position by virtue of their current or previous positions on the Bridge. In this case, since there is a vacancy, regulations stipulate that it is up to the Bridge to appoint the third Nominating Committee member. I propose that you think about this between now and the next meeting in June. Hopefully we can come to a decision by the September meeting at the latest.

Bob Derksen

Treasurer's Reports – May 1, 2013

**CANADIAN POWER & SAIL SQUADRONS**

**STATEMENT OF NET ASSETS**

As of APRIL 30TH, 2013

<b>GABRIOLA</b>	<b>Squadron</b>	<b>VIND</b>	<b>District</b>
<b>CURRENT ASSETS</b>		Current Year	Previous Year*
		\$	\$
<b>A. CASH &amp; INVESTMENTS (Totals from Journal columns)</b>			
- on hand and in bank accounts (from 6.0)	<b>A.1</b>	2,593.27	2,527.45
- funds at HO (if any)	<b>A.2</b>	0.00	0.00
- investments (at cost) with Banks, Trust, etc. (from 8.0)	<b>A.3</b>	0.00	0.00
<b>Total - Cash &amp; Investments (add A.1 + A.2 + A.3)</b>	<b>A.</b>	2,593.27	2,527.45
<b>B. ACCOUNTS RECEIVABLE (amounts owing to you)</b>			
	<b>B.</b>	737.00	737.00
<b>C. INVENTORIES (course materials)</b>			
	<b>C.</b>	0.00	0.00
<b>D. TOTAL CURRENT ASSETS (add A. + B. + C.)</b>			
	<b>D.</b>	3,330.27	3,264.45
<b>CURRENT LIABILITIES</b>			
<b>E. ACCOUNTS PAYABLE (owed by you)</b>			
- amounts owed by you, other than to HO	<b>E.1</b>	957.04	957.04
- account at HO (if any)	<b>E.2</b>	0.00	0.00
<b>Total - Accounts payable</b>	<b>E.</b>	957.04	957.04
<b>NET ASSETS</b>			
<b>F. NET ASSETS (subtract E. from D.)</b>			
	<b>F.</b>	2,373.23	2,307.41
<b>TOTAL CURRENT LIABILITIES &amp; NET ASSETS</b>			
		3,330.27	3,264.45

Approved:

Treasurer : \_\_\_\_\_

Commander : \_\_\_\_\_  
Name
Signature
Date

Notice to Professional Accountants: this form does not include any fixed assets or accruals.

\* Copy figures from last year's Statement to this column

**CANADIAN POWER & SAIL SQUADRONS**  
**STATEMENT OF RECEIPTS & DISBURSEMENTS**

From April 1<sup>st</sup>, 2013 to March 31<sup>st</sup>, 2014

<u>GABRIOLA</u>	<u>Squadron</u>	<u>VIND</u>	<u>District</u>
		Current Year	Previous Year*
		\$	\$
<b>1.0 RECEIPTS</b> (Totals for year)			
1.1 Courses		0.00	6,602.91
1.2 Meetings & Events		283.00	891.00
1.3 Regalia		0.00	880.00
1.4 Interest		0.02	0.32
1.5 Dues or Contributions		45.00	934.00
1.6 Other		0.00	616.36
<b>1.0 TOTAL RECEIPTS for YEAR</b>		<u>328.02</u>	<u>9,924.59</u>
<b>2.0 DISBURSEMENTS</b> (Totals for year, including GST/HST and QST)			
2.1 Course Materials		0.00	6,282.87
2.2 Meetings & Events		117.20	1,170.96
2.3 Regalia		0.00	1,039.23
2.4 Newsletters		0.00	0.00
2.5 National Dues		60.00	43.00
2.6 District Contribution		0.00	357.50
2.7 Public Relations & Donations		0.00	120.00
2.8 Office, Postage & Stationery		0.00	0.00
2.9 Telephone & Communications		0.00	0.00
2.10 Training Aids & Equipment Purchases		0.00	0.00
2.11 Other		85.00	758.05
<b>2.0 TOTAL DISBURSEMENTS for YEAR</b> (including GST/HST and QST)		<u>262.20</u>	<u>9,771.61</u>
<b>3.0 SURPLUS or (DEFICIT)</b> (subtract line 2.0 from 1.0)		<u>65.82</u>	<u>152.98</u>
<b>4.0 Net Change in From (out To) Investment Accounts (+/-)</b>		0.00	0.00
<b>5.0 CASH in Bank</b> - Beginning of Fiscal Year		2,527.45	<u>2,374.47</u>
<b>6.0 CASH in Bank</b> - End of Fiscal Year (Add line 3.0, 4.0 & 5.0)		<u>2,593.27</u>	<u>2,527.45</u>
<small>Crosscheck: 6.0 CASH in Bank should be the same as reconciled balance "A.1" on the Statement of Net Assets</small>			
<b>7.0 TOTAL TAXES PAID</b> (included in total disbursements)			
7.1 Total GST/HST paid		<u>3.00</u>	<u>423.63</u>
		<u>3.00</u>	<u>0.00</u>

Approved :

Treasurer : \_\_\_\_\_  
Name Signature Date

Commander : \_\_\_\_\_  
Name Signature Date

\* Copy figures from last year's Statement to this column

AGM Report

April 27, 2013

37 Tickets used

5 non-paying guests attended the AGM

Income:

32 tickets x \$ 7.50 = \$ 240.00

50/50 Tickets

\$145.00/2= \$ 73.00

\$ 313.00

Less tip \$15.00 x2 = \$ 30.00

Net Deposit \$ 283.00

Other Expenses:

Extra Kitchen help paid by cheque \$ 50.00

Invoice for Golf Club Hall rental still outstanding

Christine Purfield

**PRO:**

The subscriptions for the advertisements in the 2013 VIND has totaled in excess of \$1200. The campaign is winding up with most businesses having paid the fees. The deadline is May 11th for me to hand in all subscriptions, papers and artwork.

Rufus Churcher, May 1, 2013

See also his report in the Minutes - secretary